

**Minutes of the meeting of the Clare Town Council Environment Committee Minutes
held in The Old School Community Centre at 7.00 p.m.
on Wednesday 4 July 2012**

Present: Cllrs, A Parsley, D Blake, P Gryce, G Mallows and K Mison
Claire Ebeling - Clerk
Lay-members Olive Smith and Paul Bishop

1 Apologies for absence - None

2 Register of members' interest – None

Section of the meeting open to the public:

3 Parishioners' question time – None

End of public section of the meeting

4 To approve minutes of previous meeting held on 6 June 2012

The minutes were approved unanimously.

5 To discuss matters arising from those minutes not on this agenda

None

6 To review progress on the schedule of maintenance for Town Council assets

See attachment to the minutes. It was agreed that the Environment Committee budget would be added to the schedule to ensure that a regular review takes place.

7 To receive recommendations on the review of Cemetery regulations, fees and Green Cemetery space

Cllr. Mallows reported an informative meeting with Alan Sawyer on cemetery procedures. Cllr. Mallows will send all Councillors a report detailing recommendations. It was confirmed that Cllr. Warmington will be resigning from the role and Cllr. Mallows recommended that a Cemetery Officer job description be written in preparation for the recruitment of a Cemetery Officer. It was agreed that Cllr. Mallows will write a business plan for Town Council approval to enable the necessary changes to progress.

Cllr. Mallows

Cllr. Mallows requested £150 to purchase shrubs for the cemetery. Proposed by Cllr. Parsley, seconded by Cllr. Gryce and approved unanimously.

8 To receive a report on potential options for power in the chapel

Defer to next meeting.

9 To receive a progress report on actions regarding dogs in the cemetery and dog fouling

It was agreed that the Green Dog Walkers Scheme was not appropriate, but that similar badges may be a positive way to encourage responsible dog walking. The Clerk will investigate costs.

Clerk

Anti dog fouling posters designed by SVCS pupils will be reviewed by the Committee members and the favourites printed and placed at key points around the town.

Committee

The Clerk reported on the possibility of putting in place a byelaw requiring dogs to be kept on leads in the cemetery and will investigate further.

Clerk

10 To receive a report on Exclusive Rights of Burial

None

11 To receive agenda items for next meeting

To review the Environment Committee budget

To receive recommendations on the review of Cemetery regulations, fees and Green Cemetery space.

To receive a report on potential options for power in the chapel.

To receive a progress report on actions regarding dogs in the cemetery and dog fouling.

To receive a report on Exclusive Rights of Burial.

To discuss recycling as referred to in the 4 Year Plan

14 To confirm the date of the next meeting as Wednesday 1 August 2012.

Meeting closed at 8.30pm