

**Minutes of the meeting of the Clare Town Council Planning Committee
held in The Old School Community Centre at 7.00 p.m.
on Thursday 9 August 2012**

Present: Cllrs, P Gryce (Chair), M Godwin and K Mison

1 Apologies for absence – Cllr. G Mallows.

2 Register of members' interest – None.

Section of the meeting open to the public:

3 Parishioners' question time – None

End of public section of the meeting

4 To approve minutes of previous meeting held

Approved unanimously.

5 To discuss matters arising not on this agenda

Cllr. Gryce reported that Town and Parish Councils have the right to apply for an Ordnance Survey Public Sector Mapping Agreement for free use of Ordnance Survey materials. It is free to join and allows the Town Council to use maps and data free of charge for council activities (leaflets, website etc). It was agreed to propose to the Town Council meeting that Councillors approve an application being made.

Cllr Gryce reported that the Community Assets element (right of local authorities to take over key amenities) of the Localism Bill was not yet in place as the specific regulation had not been processed.

6 Planning applications:

a) SE/12/0762/ADVCA – Abbeyfield, High Street – Double hanging advertisement sign

All Councillors agreed that this application should be objected to and that the observations should be:

Advertisement not in keeping with the Conservation Area. The sign is larger than other signs in proximity.

Suggest the removal of the bottom part of the sign (web address and phone number in blue) and alter background of the rest of the sign from white to cream to more closely match the colour of the building.

b) Applications received by the Clerk between publishing the agenda and this meeting.

i) SE/12/0972/HH – 1 Chilton Hall Cottages – Erection of gabion wall to Chilton brook

All Councillors agreed that there was no objection to the application, however there are reservations about the effect downstream.

7 To update the 4 Year Plan as appropriate

Cllr. Gryce reported that the sample book is being created.

8 To receive agenda items for next meeting

To consider planning applications received.

To update 4 Year Plan as appropriate.

To discuss the outcome of the Hastoe meeting.

9 To confirm the date of the next meeting as Thursday 13 September 2012.

Confirmed. Cllr. Godwin gave her apologies in advance.

Meeting closed at 7.25pm

DRAFT