

**Minutes of the meeting of the Clare Town Council Planning Committee  
held in The Old School Community Centre at 7.00 p.m.  
on Thursday 11 October 2012**

Present: Cllrs, G Mallows (Chair), M Godwin and P Gryce, C Ebeling (Clerk)

**1 Apologies for absence** – None

**2 Register of members' interest** – None

*Section of the meeting open to the public:*

**3 Parishioners' question time** – None

*End of public section of the meeting*

**4 To approve minutes of previous meeting held**

Approved unanimously.

**5 To discuss matters arising not on this agenda**

An email from Mrs Sills regarding the Town Council's response to the Application for Single Wind Turbine at Chilton Street Clare was discussed and the key points of a response agreed. Cllr. Mallows to draft and include that;

- 1) the format of a Planning Committee meeting would be the same as at a full Town Council meeting, therefore there would not have been any further opportunity for discussion had there been time for a Planning committee meeting before the response deadline.
- 2) The Town Council had been contacted by several parishioners about the application and their contributions were taken into consideration in the Town Council's response to St Edmundsbury Borough Council Planning Department.
- 3) It was not the responsibility of Clare Town Council to arrange a public consultation; however the applicant could have consulted with parishioners by holding their own meeting to provide opportunity for presentations and discussion which are not allowed for in a formal Town Council meeting.

*Cllr.  
Mallows*

**6 Planning applications:**

**a) SE/12/1114/FUL – Solar Farm, Steeple Chase, Hundon**

All Councillors agreed that there was no objection to the application, however Councillors wish to request that the following condition be attached to the planning consent should it be granted:

*That no site traffic of any sort (whether construction, ancillary or staff movements) will access the site via the A1092 or B1063 through Clare.*

**b) Applications received by the Clerk between publishing the agenda and this meeting.**

None.

**7 To update the 4 Year Plan as appropriate**

A review of the actions was carried out. Progress has been made in a number of areas as follows:

*Planning and Affordable Housing* – Meetings held and moving forward with affordable housing provider. Cllr. Mallows and Godwin will investigate the process for the selection of the provider for affordable housing for the development on land East of the Granary.

A worthwhile meeting has taken place with SEBC on planning issues.

Advice has been sought and provided by Gordon Mussett.

Good relationships with local architects are established.

*Utilities provision* – A meeting has taken place with Anglian Water which has provided information of the clean and foul water systems.

The next Chevron will include an item encouraging residents to raise water/sewerage breakdown/repair issues with Anglian Water and inform the Clerk to enable a record to be kept for future reference.

Cllr Mallows and the Clerk will draft a proforma letter to Anglian Water from Clare Town Council to highlight the regularity of repairs reported.

Cllr. Gryce will investigate WiFi facilities and public access points and consult some Clare businesses to establish whether they would consider allowing free use of Wi-Fi.

*Sample book* - Cllr. Gryce reported that the sample book is almost complete.

*Cllr.s  
Mallows &  
Godwin*

*Clare directory* – Ongoing.

**8 To receive agenda items for next meeting**

To consider planning applications received.

**9 To confirm the date of the next meeting as Thursday 13 December 2012.**

Confirmed.

Meeting closed at 7.45pm