

**Minutes of the meeting of the Clare Town Council Environment Committee Minutes  
held in The Old School Community Centre at 7.00 p.m.  
on Wednesday 2 May 2012**

Present: Cllrs, A Parsley, D Blake, P Phillips, G Mallows and K Mison  
Lay-member Olive Smith, Brian Watts, Street Warden  
Parish Clerk, Claire Ebeling

**1 Apologies for absence** – Lay-member Paul Bishop

**2 Register of members' interest** – None

*Section of the meeting open to the public:*

**3 Parishioners' question time** – Mrs Smith raised a concern about commercial adverts on the public sections of the notice board in Pashler's Alley. Cllr Parsley will monitor.

*End of public section of the meeting*

**4 To approve minutes of previous meeting held on 4 April 2012**

The minutes were agreed unanimously.

**5 To discuss matters arising from those minutes not on this agenda**

None.

**6 To review progress on the schedule of maintenance for Parish Council assets**

See attached schedule of maintenance.

**7 To review burial/interment fees**

Cllr. Mallows reported that a meeting had taken place with Cllr. Warmington who is currently updating records before handing over to the Cemetery group who will review procedures and fees. The Clerk will arrange a meeting with Alan Sawyer who has offered advice. Cllr. Mallows reported a significant difference between the costs for a plot in Clare Cemetery to plots in Haverhill of Bury. Cllr. Mallows will produce an action plan and report back at the next meeting.

*Clerk*

*Cllr. Mallows*

The Clerk will obtain plans of the cemetery detailing grave numbers.

*Clerk*

**8 To discuss the maintenance and improvement options for the bins and gate in the cemetery**

Cllr. Mison has sourced fence posts free of charge and requested the authority to spend up to £150 to buy fence panels and a gate. Agreed unanimously.

*Cllr. Mison*

Mr Watts reported two broken bins. The Clerk will order replacements.

*Clerk*

**9 To discuss the Street Cleaner's storage requirements**

It was agreed to postpone discussions until there is more certainty regarding the future of the park.

**10 To receive an update on potential use of the chapel**

Following the interest registered by the Ancient House Museum, investigations have begun into obtaining power to the chapel. A stand-alone solar power supply system was suggested by Cllr. Mison. Cllr. Phillips will investigate further.

*Cllr. Phillips*

**11 To discuss dogs in the cemetery and dog fouling**

Brian Watts continues to monitor timings with a view to requesting that Andrew Harvey visit Clare in line with these peak times in the hope of catching people allowing their dogs to foul in Clare.

‘Child friendly’ signs have been difficult to source. Mrs Smith will contact a veterinary surgery to see if she can source the posters required.

*Olive Smith*

Cllr. Blake reported that posters are currently being designed by pupils at Stour Valley School, and may be useable. The Clerk will contact the school.

*Clerk*

Cllr. Phillips suggested also trying the ‘responsible dog owner’ armband. The Clerk will investigate costs etc.

*Clerk*

Cllr. Mison suggested a bylaw in the cemetery to require dogs to be kept on a lead. The Clerk will investigate.

*Clerk*

**12 To receive a report on Exclusive Rights of Burial**

None.

**13 To receive agenda items for next meeting**

To receive a recommendations on the review of Cemetery regulations and fees and Green cemetery space.

To receive a report on potential options for power in the chapel

To receive a progress report on actions regarding dogs in the cemetery and dog fouling.

To receive a report on Exclusive Rights of Burial.

**14 To confirm the date of the next meeting as Wednesday 6 June 2012.**

Meeting closed at 8.25pm