

**Minutes of the meeting of the Clare Town Council Environment Committee Minutes  
held in The Old School Community Centre at 7.00 p.m.  
on Wednesday 5 September 2012**

Present: Cllrs, A Parsley, D Blake, P Gryce, G Mallows and K Mison  
Claire Ebeling - Clerk  
Lay-members Olive Smith and Paul Bishop  
One parishioner (Cllr. Warmington)

**1 Apologies for absence** – None

**2 Register of members' interest** – Mrs Smith registered an interest in the Old School Shed.

*Section of the meeting open to the public:*

**3 Parishioners' question time** – Mrs Smith enquired if the Clare in Bloom compound was required any longer, Cllr. Mison responded that this is in hand.

*End of public section of the meeting*

**4 To approve minutes of previous meeting held on 1 August 2012**  
The minutes were approved unanimously.

**5 To discuss matters arising from those minutes not on this agenda**  
The Clerk reported that she had consulted the Street Wardens regarding the purchase of a strimmer and it was felt it would not be required.

**6 To review progress on the schedule of maintenance for Town Council assets**  
See attached.

**7 To receive recommendations on the review of Cemetery regulations, fees and Green Cemetery space**  
Cllr. Warmington was invited to contribute to this agenda item. Cllr. Mallows proposed a working party of Town Councillors meet to discuss the review in a dedicated meeting. *Cllr. Mallows*  
Approved unanimously.  
Cllr Mison has met with a gravedigger who has expressed an interest in the role at Clare Cemetery.

**8 To receive a report on potential options for power in the chapel**  
Cllr. Mison continues to investigate and will report back at the next meeting. *Cllr. Mison*

**9 To receive a progress report on actions regarding dogs in the cemetery and dog fouling**  
The final version of the Anti dog fouling posters designed by the SVCS pupil was approved. The Clerk reported on costs for waterproof posters to be printed for placement at key points around the town. Aluminium signs were rejected due to high chance of theft. Clerk to investigate alternative materials. *Clerk*  
Laminated paper copies of the poster will also be provided for shop windows in Clare. *Clerk*  
It was proposed that the pupil who designed the poster be awarded a prize in the form of a book token. Approved unanimously.  
It was agreed that the purchase of badges would not be practical or cost effective.

It was agreed that Cllr.s Gryce and Mison would investigate whether the Cemetery can be declared 'open space' and hence dogs would be required to be kept on leads. *Cllrs. Gryce/  
Mison*

**10 To review the Environment Committee budget/precept**

The precept figures were discussed. It was proposed that the precept include a 2% increase for staff - approved unanimously.

It was agreed that the contents of the proforma were appropriate and that Cllr. Parsley would forward the completed proforma to the RFO.

The Clerk raised a concern that the frequency (and cost) of ordering dog poo bags has increased. It was agreed that the practice of giving bags to shop keepers to give away free should continue in order to encourage dog owners to clean up after their dogs. The Clerk will investigate cheaper alternatives.

**11 To receive a report on Exclusive Rights of Burial**

None.

**12 To receive agenda items for next meeting**

To review the Environment Committee budget/Precept.

To receive an update on the review of Cemetery regulations, fees and Green Cemetery space.

To receive a report on potential options for power in the chapel.

To receive a progress report on actions regarding dogs in the cemetery and dog fouling.

To discuss a request for another dog poo bin.

To discuss a bad weather/snow clearance plan

To receive a report on Exclusive Rights of Burial.

**13 To confirm the date of the next meeting as Wednesday 3 October 2012.**

Meeting closed at 8.15pm