

**Minutes of the meeting of the Clare Town Council Environment Committee Minutes
held in The Old School Community Centre at 7.00 p.m.
on Wednesday 1 August 2012**

Present: Cllrs, A Parsley, P Gryce, G Mallows and K Mison
Claire Ebeling - Clerk
Lay-members Olive Smith and Paul Bishop

- 1 **Apologies for absence** – Cllr. Blake
- 2 **Register of members' interest** – None

Section of the meeting open to the public:

- 3 **Parishioners' question time** – None

End of public section of the meeting

- 4 **To approve minutes of previous meeting held on 4 July 2012**

The minutes were approved unanimously.

- 5 **To discuss matters arising from those minutes not on this agenda**

The Clerk requested authorisation to purchase a second leaf blower – the Street Wardens have found the one they have to be very beneficial and requested a second to enable them to work together to clear particularly heavily leaf-littered areas in the coming months. Approved unanimously (ref budget retained from insurance for loss of street sweeping machine).

Clerk

It was suggested that a strimmer may also be useful – the Clerk will consult the Street Wardens.

Clerk

- 6 **To review progress on the schedule of maintenance for Town Council assets**

See attached.

- 7 **To receive recommendations on the review of Cemetery regulations, fees and Green Cemetery space**

Cllr. Mallows presented a draft Business Plan on the processes and procedures regarding cemetery management and administration. It was agreed that amendments would be made and the report presented at the next Town Council meeting.

Cllr. Mallows

The Clerk will contact Tom Lower to arrange a meeting with Cllr. Mison.

Clerk

- 8 **To receive a report on potential options for power in the chapel**

Cllr. Mison continues to investigate and will report back at the next meeting.

Cllr. Mison

- 9 **To receive a progress report on actions regarding dogs in the cemetery and dog fouling**

The final version of the Anti dog fouling posters designed by the SVCS pupil was approved. The Clerk will investigate costs for waterproof posters to be printed for placement at key points around the town.

Clerk

The Clerk reported on the costs for badges to promote responsible dog walking. It was proposed that not more than 200 be purchased, and the design should be based on the poster.

Clerk

The Clerk reported on further information obtained from Defra on the Clean Neighbourhood and Environment Act 2005 which replaces the previous system of byelaws. The Clerk will forward to the Committee for discussion at the next meeting.

Clerk

10 To discuss recycling as referred to in the 4 Year Plan

Deferred to May 2013.

11 To consider the frequency of Environment Committee meetings.

It was agreed that given the current ongoing agenda items, the meetings should remain monthly but may be reviewed in future.

12 To receive a report on Exclusive Rights of Burial

None.

13 To receive agenda items for next meeting

To review the Environment Committee budget/Precept.

To receive an update on the review of Cemetery regulations, fees and Green Cemetery space.

To receive a report on potential options for power in the chapel.

To receive a progress report on actions regarding dogs in the cemetery and dog fouling.

To receive a report on Exclusive Rights of Burial.

14 To confirm the date of the next meeting as Wednesday 5 September 2012.

Meeting closed at 8.15pm