

**Minutes of the Town Council meeting held in The Old School Community Centre
at 7.00 p.m. on Thursday 23 April 2015**

Present: Cllrs. Derek Blake, Margaret Godwin, Phil Gryce, Gayle Mallows, Loveday Perceval-Maxwell
Claire Ebeling, Town Clerk

- 1 **Apologies for absence** – Cllr.s Paul Bishop, Keith Haisman
- 2 **To receive declarations of members' interests and consider requests for dispensation**
None.

Section of the meeting open to the public:

- 3 **Public Participation** – None

End of public section of meeting

- 4 **To approve minutes of previous meetings held on 16th April 2015**
Deferred to the next meeting
- 5 **To approve the Year End accounts**
Cllr. Gryce proposed approval of the accounts, Cllr. Perceval-Maxwell seconded the proposal.
Approved unanimously.
- 6 **Planning**
 - i) **DC/15/0647/HH 20 Westfield – (i) Single storey front extension with pitched roof to match existing (ii) Conversion of garage to habitable rooms with rear extension (iii) Internal alterations (iv) Render to elevations (v) new dropped kerb and access arrangements**
Cllr. Godwin proposed that the application be supported as it is in accordance with policies DM1 and DM2. Approved unanimously.
 - ii) **DC/15/0471/LB Commerce House and Castle House – (i) Reinstate original building segregation (ii) provide WC as segregation will leave building without toilet facilities**
There was some discussion about the plans and the lack of information to satisfy concerns about fire escape routes due to rooms within rooms and where the sewage/waste would be pumped to. There was also a query about the ownership of the property and concerns over the possible loss of the Post Office. As these are not planning policy concerns it was agreed to defer a response, the Clerk will contact the Planning Officer to gain further understanding and schedule another meeting.
- 7 **To receive agenda items for next meeting**
To receive a proposal on the location of Vehicle Activated Signs
To receive an update on works in Cavendish Road
To discuss concerns regarding Building Regulations inspections.
- 8 **To confirm the date of the next meeting as Thursday 21st May 2015.**
Confirmed.

The meeting closed at 7.45pm