

**Minutes of the meeting of the Clare Town Council Planning Committee
held in The Old School Community Centre at 7.00 p.m.
on Thursday 5 September 2013**

Present: Cllrs, G Mallows, M Godwin, P Gryce and Cllr P Phillips

- 1 **Apologies for absence** – None
- 2 **Register of members' interest** – None

Section of the meeting open to the public:

- 3 **Parishioners' question time** – No questions
End of public section of the meeting

- 4 **To approve minutes of previous meeting**
Approved unanimously.

- 5 **To discuss matters arising from those minutes**
None

- 6 **To discuss matters arising from those minutes not on this agenda**
Cllr Mallows proposed that the Town Clerk contact other local parishes to raise awareness of the intention of St Edmundsbury Borough Council not to continue sending full copies of planning applications to Town and Parish Councils.

Vision 2031- it was agreed that the Planning Committee would review the summary produced by St Edmundsbury Borough Council for all responses to Vision 2031 and compare them to the one for Clare Town Council.

- 7 **To consider planning applications:**
 - a) **i) SE/13/0968/HH – Bridewell Forge House - Conversion and extension to outbuilding to form annexe accommodation**

The application is not considered contentious. It was agreed that there was concern that in the future the annexe accommodation may be sold as separate accommodation to the house and therefore the response should be to object with the comment that Clare Town Council would support the plans if approval were granted with the condition that the annexe never be permitted to be sold as a separate dwelling.

Clerk

- ii) **DC/13/0016/HH – 2 Hill Terrace – Erection of two storey rear extension and front porch**
This application could not be considered due to hard copies of the details not being provided by St Edmundsbury Borough Council. The Clerk will request a hard copy of the plans and an extension of time to consider the application.

Clerk

- iii) **SE/13/0836/HH – Land West of Westfield – Erection of 11 affordable dwellings**
This application could not be considered due to hard copies of the details not being provided by St Edmundsbury Borough Council. The Clerk will request a hard copy of the plans and an extension of time to consider the application.

Clerk

- b) **Applications received by the Clerk between publishing the agenda and this meeting.**
None

- 8 **To discuss a proposal by the Clare Society regarding preservation of the medieval kiln at the Land East of the Granary site.**

Cllr Mallows proposed that a letter be written to Persimmon supporting the proposal from the *Cllr Mallows*

Clare Society.

9 To discuss HGV transit through Clare as a result of planning applications

Cllr. Godwin will draft a letter.

Cllr. Godwin

10 To discuss the Planning Committee precept application

It was agreed that no precept funds were required.

11 To receive agenda items for the next meeting

To consider planning applications

12 To confirm the date of the next meeting as Thursday 3rd October 2013

Confirmed.

Meeting closed at 7.40 pm