

**Minutes of the meeting of the Clare Town Council Planning Committee  
held in The Old School Community Centre at 7.00 p.m.  
on Thursday 4 July 2013**

Present: Cllrs, G Mallows, M Godwin and P Phillips and 4 parishioners

- 1 Apologies for absence** – Cllr P Gryce
- 2 Register of members' interest** – None

*Section of the meeting open to the public:*

- 3 a) Parishioners' question time** – The planning application SE/13/0532/FULCA, SE/13/0533/FULBCA and SE/13/0534/LBCA (17 Market Hill) was discussed. Mrs Warmington and Mrs Smith raised concerns on behalf of the CHOC Trustees as follows:
  - The dwellings will obscure the natural light to the Town Hall
  - The application papers do not refer to the rights of way along the back of the Town Hall. Also that the Town Hall fire exit may be affected by the work.
  - Query whether necessary exploratory work has been carried out in respect of the party wall being flint, the Town Hall being subject to subsidence in the past and there being drainage issues on the Market Hill.
  - No off-road parking is provided.
  - As the Town Hall hosts events into the evening, soundproofing may be required so as not to cause concerns of noise from those in the new dwellings.

*End of public section of the meeting*

- 4 To approve minutes of previous meeting**  
Approved unanimously.
- 5 To discuss matters arising from those minutes**  
None
- 6 To discuss matters arising from those minutes not on this agenda**  
None
- 7 Planning applications:**
  - a) SE/13/0532/FULCA, SE/13/0533/FULBCA and SE/13/0534/LBCA 17 Market Hill –  
Erection of 2no terraced dwellings, change of use of part ground floor from Class C3 to Class A2, provision of external staircase and associated internal and external alterations  
Given that there are objections to the application, it was agreed that it should be considered as contentious and therefore, according to policy the application should be taken to the full Town Council meeting.
  - b) SE/13/0707/LBCA – Medina House, 6 Nethergate Street – Erection of single storey rear extension following demolition of external WC, replacement fenestration and associated internal and external alterations  
The application is not considered contentious. It was agreed to approve the application on behalf of Clare Town Council.
  - c) Re-consultation in respect of a planning proposal - SE/13/0338/ADVCA – Lloyds TSB –  
Provision of 1 non-illuminated fascia on front elevation as amended by plans received 17<sup>th</sup> June  
The application is not considered contentious. It was agreed to approve the application on behalf

of Clare Town Council.

**d) Applications received by the Clerk between publishing the agenda and this meeting.**

None.

**8 To review the Planning Committee Terms of Reference**

See attachment to the minutes.

*Clerk*

**9 To receive agenda items for next meeting**

To consider planning applications received.

**10 To confirm the date of the next meeting as Thursday 6<sup>th</sup> June 2013**

Confirmed.

Meeting closed at 7.35 pm